



SHRM Certification Scholarship

Central Utah SHRM is pleased to offer three (3) \$750 scholarships to assist chapter members who are preparing to take the SHRM-CP or SHRM-SCP certification exam.

Scholarship Details:

- **Application Deadline:** Wednesday, April 7, 2027
- **Scholarships Available:** Three (3) scholarships at **\$750 each**
- **Eligibility:** Open to all Central Utah SHRM chapter members, including board members
- **Submission Method:** Email completed application to info@centralutahshrm.org
- **Announcement of Winners:**

Winners will be announced at the **Central Utah SHRM FuelHR Conference** on **Thursday, May 20, 2027**



Central Utah SHRM Certification Scholarship

2027 Application Form

Please complete **Steps 1–4** and submit **one complete application package** by the deadline. Your signature confirms that you meet all eligibility requirements.

Step1: General Information

Name: _____

SHRM Member Number (your email address): _____

Address: _____

City, State, Zip Code: _____

Phone number office: _____ Mobile: _____

Email address: _____

Step 2: Confirm Eligibility

My signature indicates that I meet the following eligibility requirements:

1. I am currently a SHRM and Central Utah SHRM member.
 - a. ☐ SHRM member
 - b. ☐ Central Utah SHRM member
2. Applicants must meet specific educational and work experience criteria to be eligible to take the SHRM-CP or SHRM-SCP Certification Test. These requirements are outlined below:

SHRM-CP AND SHRM-SCP ELIGIBILITY CHART

Credential	Less than a Bachelor's Degree*		Bachelor's Degree		Graduate Degree	
	HR-Related Program	Non-HR Program	HR-Related Degree	Non-HR Degree	HR-Related Degree	Non-HR Degree
SHRM-CP	3 years in HR role	4 years in HR role	1 year in HR role	2 years in HR role	Currently in HR role	1 year in HR role
SHRM-SCP	6 years in HR role	7 years in HR role	4 years in HR role	5 years in HR role	3 years in HR role	

*Less than a bachelor's degree includes working toward a bachelor's degree, associate degree, some college, qualifying HR certificate program, high school diploma, or GED.

Additional Eligibility Criteria:

HR-related experience relates to work in any of the 15 functional areas of HR knowledge which comprise the technical competency *HR Expertise*, identified in the [SHRM BoCK](https://www.shrm.org/certification/about/bodyofcompetencyknowledge/pages/default.aspx).
<https://www.shrm.org/certification/about/bodyofcompetencyknowledge/pages/default.aspx>

- Applicants are not required to hold an HR title; eligibility is based on HR-related work performed.
- A minimum of **1,000 hours of HR-related work in a calendar year** equals one year of experience.
- Part-time work qualifies if the 1,000-hour standard is met within a calendar year.
- Individuals who have mixed roles, for example, office managers who have both administrative and HR responsibilities—may also have qualifying experience, if HR-related duties total at least 1,000 hours in a calendar year.
- Supervising employees in and of itself is not considered qualifying HR-related experience.
- Experience may be either exempt or nonexempt.

☐ I possess the education and/or years of professional experience required for the SHRM-SCP or SHRM-CP Certification.

☐ Yes, résumé or CV attached.

Essay Requirement

Please attach an **original essay**, no more than **two (2) pages, single-spaced**, addressing the following:

- What do you hope to accomplish in your career (or other goals) by earning a SHRM certification?
- What do you love about the HR profession?
- What do you see as the future of HR?

☐ Yes, essay attached.

Step 3: Submit Your Application Package

Please email **one complete application package** including:

- Completed application form
- Résumé or CV
- Essay

Submission Email:

 info@centralutahshrm.org

Deadline: April 7, 2027

Applications are kept on file at Central Utah SHRM and will not be returned.

All applicants will be notified of the results prior to the **FuelHR Conference**.
Scholarship recipients will be announced at the conference on **May 20, 2027**.

Step 4: Signature

I meet all eligibility requirements and have included all the documents required to be included in the applicant pool.

Signature

Date